

**South Buffalo Charter School**  
**APPLICATION FOR EMPLOYMENT**

South Buffalo Charter School is an equal opportunity employer and will not discriminate against any applicant on the basis of race, color, religion, sex, national origin, age, disability or any other characteristic protected by federal or state law.

Position applied for: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

List any other names used (current and past): \_\_\_\_\_

Social Security Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_

Present Address: \_\_\_\_\_  
Address City State Zip

Permanent Address: \_\_\_\_\_  
Address City State Zip

List all other places of residence during the last 5 years:

\_\_\_\_\_  
Address City State Zip

\_\_\_\_\_  
Address City State Zip

\_\_\_\_\_  
Address City State Zip

Are you at least 18 years of age? \_\_\_\_\_

**(The law prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age).**

Are there any hours or days of the week that you cannot work? \_\_\_\_\_

If yes, when? \_\_\_\_\_

Salary Desired: \_\_\_\_\_ Type of Employment: Full-time: \_\_\_\_\_ Part-time: \_\_\_\_\_

Do you hold a NYS Teaching Certification?  Yes  No If yes, Certification #: \_\_\_\_\_

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Are you currently employed?  Yes  No Date you can start: \_\_\_\_\_

May we or our representative contact your current employer?  Yes  No

Current Employer: \_\_\_\_\_  
Name Supervisor's Name Title

Telephone Number: (\_\_\_\_\_) \_\_\_\_\_

Have you ever applied to this SBCS before?  Yes  No For which position? \_\_\_\_\_

Name used: \_\_\_\_\_ When? \_\_\_\_\_

Are you eligible for employment in the United States?  Yes  No

Are you able to perform the functions described in the Position Description for the position for which you are applying with or without a reasonable accommodation?  Yes  No

Have you ever been convicted of a crime except a minor traffic violation?  Yes  No

**(Conviction will not be an absolute bar to employment.)**

Please list each school you have attended, the address of the school, the number of years you attended the school, any degree(s) you received, and your subject emphasis or major.

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|             |         |           |              |
|-------------|---------|-----------|--------------|
| School Name | Address | #of years | Degree/Hours |
|-------------|---------|-----------|--------------|

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|-------------|---------|-----------|--------------|
| School Name | Address | #of years | Degree/Hours |
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| School Name | Address | #of years | Degree/Hours |
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|             |         |           |              |
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| School Name | Address | #of years | Degree/Hours |
|-------------|---------|-----------|--------------|

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Please provide any additional information such as special skills, training, management experience, equipment operation or qualifications you feel will be helpful to us in considering your application.

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Please list three (3) Individuals **not related to you**, who you have known for at least one year, and who have observed your work performance. Please provide each individual's address, telephone, relationship, and years with which you have been acquainted with the individual.

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|------|---------|-----------|--------------|-------------|
| Name | address | telephone | relationship | years known |
|------|---------|-----------|--------------|-------------|

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|      |         |           |              |             |
|------|---------|-----------|--------------|-------------|
| Name | address | telephone | relationship | years known |
|------|---------|-----------|--------------|-------------|

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|      |         |           |              |             |
|------|---------|-----------|--------------|-------------|
| Name | address | telephone | relationship | years known |
|------|---------|-----------|--------------|-------------|

**PLEASE READ BEFORE SIGNING:**

I certify that the information which I have furnished on this application and other documents (including but not limited to my resume) and interview statements supporting my employment are true and complete, and I understand that any misrepresentation will be sufficient cause for my not being employed or for dismissal if employed.

I further understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment in my wages and salary, be terminated by either me or the company, with or without cause, at any time. I understand that this "at-will" employment relationship may be changed only in writing to the contrary which has been approved and executed by both the Company and myself. My signature below certifies that I have read and understand and will comply with all the above.

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Signature

Date