

Application: South Buffalo Charter School

David Ehrle - dehrle@southbuffalocs.org
2021-2022 Annual Report

Summary

ID: 0000000234

Labels: SUNY Trustees

Entry 1 School Info and Cover Page

Completed Jul 27 2022

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

SOUTH BUFFALO CHARTER SCHOOL 800000034163

a1. Popular School Name

SBCS

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

d. DISTRICT / CSD OF LOCATION

BUFFALO CITY SD

e. DATE OF INITIAL CHARTER

1/2000

f. DATE FIRST OPENED FOR INSTRUCTION

8/2000

c. School Unionized

Is your charter school unionized?

Yes

c. Name of Union

Provide the name of the union:

SBCS ISA

c. Date Unionized

Provide the date of unionization:

11/2008

h. SCHOOL WEB ADDRESS (URL)

<https://www.southbuffalocs.org/>

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

900

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

881

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8
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l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.

SOUTH BUFFALO CHARTER SCHOOL 800000034163

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	154 South Ogden St. Buffalo, NY 14210	7168267213	Buffalo	K-8	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	David Ehrle	Superintendent	716-826-7213		dehrle@southbuffalocs.org
Operational Leader	David Ehrle	Superintendent	716-826-7213		dehrle@southbuffalocs.org
Compliance Contact	Deborah VanWey-Kociencki	Business Manager	716-826-7213		dkociencki@southbuffalocs.org
Complaint Contact	David Thomas	Principal	716-826-7213		dthomas@southbuffalocs.org
DASA Coordinator	Fred Hahn	Assistant Principal	716-826-7213		fhahn@southbuffalocs.org
Phone Contact for After Hours Emergencies	Donald Nunweiler	Buildings and Grounds	716-826-7213		dnunweiler@southbuffalocs.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

[Certificate of occupancy 2022.pdf](#)

Filename: Certificate of occupancy 2022.pdf **Size:** 656.1 kB

Site 1 Fire Inspection Report

[Fire inspection 2022.pdf](#)

Filename: Fire inspection 2022.pdf **Size:** 4.3 MB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school’s charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	David Ehrle
Position	Superintendent
Phone/Extension	716-826-7213-104
Email	dehrle@southbuffalocs.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

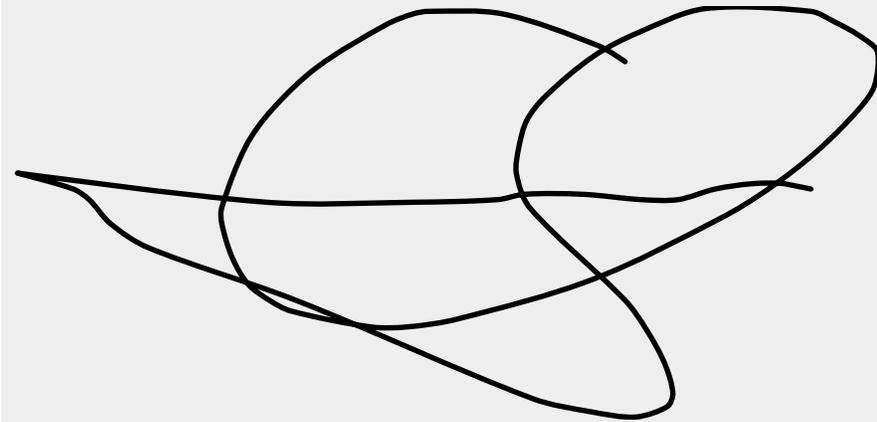
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, starting with a large, rounded 'D' and ending with a series of loops and flourishes.

Signature, President of the Board of Trustees



Date

Jul 27 2022

Thank you.



Entry 3 Accountability Plan Progress Reports

Incomplete

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the SUNY Epicenter system by **September 15, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in

PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

Entry 4a - Audited Financial Report Template (SUNY)

Incomplete

[Instructions - SUNY-Authorized Charter Schools ONLY](#)

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c - Additional Financial Documents

Incomplete Hidden from applicant

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Services Contact Information

Incomplete Hidden from applicant

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 - Fiscal Year 2022-2023 Budget

Incomplete

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 6 - Board of Trustees Disclosure of Financial Interest

Form

Completed Jul 29 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[SBCS Board Financial Disclosure 2022](#)

Filename: SBCS Board Financial Disclosure 2022.pdf **Size:** 13.0 MB

Entry 7 BOT Membership Table

Completed Jul 27 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

SOUTH BUFFALO CHARTER SCHOOL 800000034163

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Christopher Schafer		Chair	Finance Facility	Yes	4	07/01/2020	07/01/2023	11
2	Kathy Linhardt		Secretary	Facilities Personnel	Yes	8	07/01/2021	07/01/2024	10
3	Anne Marie Tryjankowski		Vice Chair	Academic Personnel	Yes	5	07/21/2021	07/01/2024	12
4	Jennifer Mack		Parent Rep	Academic	Yes	3	09/01/2020	09/01/2023	10
5	Jerry Linder		Trustee/Member	Personnel	Yes	1	07/01/2020	02/28/2022	7
	Betsy								

6	DelleBovi		Trustee/Member	Academic	Yes	1	07/01/2021	06/26/2022	7
7	Elissa Wolf		Trustee/Member	Finance	Yes	1	09/01/2020	09/01/2023	9
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	5
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	2
d.Total Number of members, as set in Bylaws, Resolution or Minutes	9

3. Number of Board meetings held during 2021-2022

12

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

5

Total number of Voting Members added during the 2021-2022 school year:

0

Total number of Voting Members who departed during the 2021-2022 school year:

2

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

9

Thank you.

Entry 8 Board Meeting Minutes

Completed Jul 27 2022 Hidden from applicant

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

[Board minutes 21](#)

Entry 9 Enrollment & Retention

Completed Jul 27 2022

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	SBCS utilize word of mouth, website and social media efforts. There were very few openings coming out of the pandemic to have a need for large scale recruitment. SBCS utilized Open House recruitments, Buffalo News advertisements and current enrolled student recruitment to friends and families.	SBCS is recruiting in various ways for this school year. All of our recruitment efforts are for all subcategories. SBCS will continue to utilize its own Website, Facebook, Instagram and Twitter social media platforms to get the word out that we accept students from Economic Disadvantaged homes. We will continue to offer 2 Open House opportunities for families to visit and advertise ED as well. SBCS has purchased 8 Billboards to advertise the website and advertise the school as well which will bring traffic to the web site. SBCS is working with a Marketing director to improve on marketing items such as clothing, bags, pens/pencils/etc.

		<p>Digital Marketing. SBCS has entered into utilizing a digital marketing company that will assist us in generating catch phrase traffic to our school. SBCS has contacted Daycare/Preschool facilities to leave literature.</p>
<p>English Language Learners</p>	<p>SBCS utilize word of mouth, website and social media efforts. There were very few openings coming out of the pandemic to have a need for large scale recruitment. SBCS utilized Open House recruitments, Buffalo News advertisements and current enrolled student recruitment to friends and families.</p>	<p>SBCS is recruiting in various ways for this school year. All of our recruitment efforts are for all subcategories. SBCS will continue to utilize its own Website, Facebook, Instagram and Twitter social media platforms to get the word out that we accept students from ELL homes. We will continue to offer 2 Open House opportunities for families to visit and advertise ELL as well. SBCS has purchased 8 Billboards to advertise the website and advertise the school as well which will bring traffic to the web site. SBCS is working with a Marketing director to improve on marketing items such as clothing, bags, pens/pencils/etc. Digital Marketing. SBCS has entered into utilizing a digital marketing company that will assist us in generating catch phrase traffic to our school. SBCS has contacted Daycare/Preschool facilities to leave literature.</p>
		<p>SBCS is recruiting in various ways for this school year. All of our recruitment efforts are for all subcategories. SBCS will continue to utilize its own Website, Facebook, Instagram and Twitter social media</p>

Students with Disabilities	<p>SBCS utilize word of mouth, website and social media efforts. There were very few openings coming out of the pandemic to have a need for large scale recruitment. SBCS utilized Open House recruitments, Buffalo News advertisements and current enrolled student recruitment to friends and families.</p>	<p>platforms to get the word out that we accept students from Special Education. We will continue to offer 2 Open House opportunities for families to visit and advertise SPED as well. SBCS has purchased 8 Billboards to advertise the website and advertise the school as well which will bring traffic to the web site. SBCS is working with a Marketing director to improve on marketing items such as clothing, bags, pens/pencils/etc. Digital Marketing. SBCS has entered into utilizing a digital marketing company that will assist us in generating catch phrase traffic to our school. SBCS has contacted Daycare/Preschool facilities to leave literature.</p>
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Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>SBCS retention efforts focused on providing all sub-categories With extended intervention programs, after school tutoring, increasing student teacher ratio to 10/1. Continuing to provide a safe environment for all students and the creation of a Family Engagement /Community Outreach coordinator. Once COVID regulations lessened we offered many more assemblies and opportunities for student interaction.</p>	<p>SBCS will continue to employ a co-teaching model and work diligently toward improving student outcomes due to the pandemic. SBCS will add another social worker into the building. SBCS will continue to work with Boys & Girls Club of Buffalo for an extended day program. The Family Engagement position will expand its roll to assist families with items they need. Safety coalition has been established to ensure safe student at the school. Student teacher ratio will stay at 10:1. SBCS plans to offer family and student activities</p>

		throughout the school year.
English Language Learners	<p>SBCS retention efforts focused on providing all sub-categories With extended intervention programs, after school tutoring, increasing student teacher ratio to 10/1. Continuing to provide a safe environment for all students and the creation of a Family Engagement /Community Outreach coordinator. Regular communication from ESL staff to families. Once COVID regulations lessened we offered many more assemblies and opportunities for student interaction.</p>	<p>SBCS will continue to employ a co-teaching model and work diligently toward improving student outcomes due to the pandemic. SBCS will add another social worker into the building. SBCS will continue to work with Boys & Girls Club of Buffalo for an extended day program. The Family Engagement position will expand its roll to assist families with items they need. Safety coalition has been established to ensure safe student at the school. Student teacher ratio will stay at 10:1. SBCS plans to offer family and student activities throughout the school year.</p>
Students with Disabilities	<p>SBCS retention efforts focused on providing all sub-categories With extended intervention programs, after school tutoring, increasing student teacher ratio to 10/1. Continuing to provide a safe environment for all students and the creation of a Family Engagement /Community Outreach coordinator. Regular communication from SPED staff to families. Once COVID regulations lessened we offered many more assemblies and opportunities for student interaction.</p>	<p>SBCS will continue to employ a co-teaching model and work diligently toward improving student outcomes due to the pandemic. SBCS will add another social worker into the building. SBCS will continue to work with Boys & Girls Club of Buffalo for an extended day program. The Family Engagement position will expand its roll to assist families with items they need. Safety coalition has been established to ensure safe student at the school. Student teacher ratio will stay at 10:1. SBCS plans to offer family and student activities throughout the school year.</p>

Entry 10 - Teacher and Administrator Attrition

Completed Jul 27 2022

Form for "Entry 10 - Teacher and Administrator

Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Jul 27 2022 Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category A: 5 or 30% whichever is less	1.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	0
ii. Science	0
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	0.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category C: not to exceed 5	0.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	1

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	4

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	92

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	97

Thank you.



Entry 12 Organization Chart

Completed Jul 27 2022 Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

SBCS Organization Chart 1

Filename: SBCS Organization Chart 1.11.22.pdf **Size:** 43.1 kB

Entry 13 School Calendar

Completed Jul 27 2022

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

SBCS Calendar 22

Filename: SBCS Calendar 22.23 Final.pdf **Size:** 56.6 kB

Entry 14 Links to Critical Documents on School Website

Completed Jul 27 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: South Buffalo Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	http://www.nysed.gov/common/nysed/files/programs/charter-schools/south-buffalo-ar2021_redacted.pdf
2. Board meeting notices, agendas and documents	https://www.southbuffalocs.org/domain/5
3. New York State School Report Card	https://data.nysed.gov/profile.php?instid=800000034163
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.southbuffalocs.org/site/handlers/filedownload.ashx?moduleinstanceid=306&dataid=318&FileName=21-22%20Student-Parent%20Handbook.pdf
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.southbuffalocs.org/site/handlers/filedownload.ashx?moduleinstanceid=3007&dataid=5355&FileName=SBCS%20District%20Safety%20Plan%202021.2022.pdf
6. Authorizer-approved FOIL Policy	https://www.southbuffalocs.org/Page/2770
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.southbuffalocs.org/Page/2770

Thank you.



Entry 15 Staff Roster

Completed Jul 27 2022 Hidden from applicant

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY**

and ALL instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders: Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

[faculty-staff-roster-template-annual report](#)

Filename: faculty staff roster template ann FvrOJml.xlsx **Size:** 30.2 kB

**SOUTH BUFFALO CHARTER SCHOOL
AND AFFILIATE**

SINGLE AUDIT REPORTING PACKAGE

JUNE 30, 2022

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INDEPENDENT AUDITORS' REPORT

The Board of Trustees
South Buffalo Charter School and Affiliate

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying consolidated balance sheets of South Buffalo Charter School and Affiliate (the Organization) as of June 30, 2022 and 2021, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of June 30, 2022 and 2021, and changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for one year after the date that the financial statements are issued.

Auditors' Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Additional Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying additional information as listed in the table of contents, including the schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 26, 2022 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.



October 26, 2022

SOUTH BUFFALO CHARTER SCHOOL AND AFFILIATE

Consolidated Balance Sheets

June 30,	2022	2021
Assets		
Current Assets:		
Cash	\$ 10,719,950	\$ 8,129,327
Receivables (Note 2)	1,261,258	1,202,673
Prepaid expenses	334,588	303,066
	<u>12,315,796</u>	<u>9,635,066</u>
Property and equipment, net (Note 3)	16,537,005	17,169,966
Investments (Note 4)	9,054,623	9,327,791
	<u>\$ 37,907,424</u>	<u>\$ 36,132,823</u>
Liabilities and Net Assets		
Current Liabilities:		
Current portion of long-term debt (Note 6)	\$ 608,438	\$ 580,558
Accounts payable and accrued expenses	1,647,437	1,524,696
	<u>2,255,875</u>	<u>2,105,254</u>
Long-term debt (Note 6)	8,757,184	9,358,250
Net assets:		
Without donor restrictions	26,894,365	24,669,319
	<u>\$ 37,907,424</u>	<u>\$ 36,132,823</u>

SOUTH BUFFALO CHARTER SCHOOL AND AFFILIATE

Consolidated Statements of Activities

For the years ended June 30,	2022	2021
Support and revenue:		
Enrollment fees:		
Resident students	\$ 11,814,650	\$ 11,604,159
Resident students with disabilities	470,678	349,796
Contributions:		
Federal awards	2,973,417	1,177,894
State and other awards	61,769	56,579
In-kind	56,533	36,068
Food service	9,811	2,337
Investment activity (Note 4)	(273,168)	180,344
Other income	69,948	80,240
Total support and revenue	15,183,638	13,487,417
Expenses:		
Program expenses:		
Regular education	9,094,580	8,341,640
Special education	1,142,283	1,321,122
Other programs	1,616,603	1,026,904
Total program expenses	11,853,466	10,689,666
Supporting services:		
Management and general	1,105,126	1,083,881
Total expenses	12,958,592	11,773,547
Change in net assets	2,225,046	1,713,870
Net assets - beginning	24,669,319	22,955,449
Net assets - ending	\$ 26,894,365	\$ 24,669,319

SOUTH BUFFALO CHARTER SCHOOL AND AFFILIATE

Statement of Functional Expenses

For the year ended June 30, 2022

	Number of positions	Regular Education	Special Education	Other Programs	Management and General	Total
Administrative staff personnel	15.0	\$ 523,243	\$ 64,946	\$ 4,750	\$ 432,889	\$ 1,025,828
Instructional personnel	109.0	4,154,566	381,197	347,931	-	4,883,694
Non-instructional personnel	15.0	353,752	47,167	123,813	64,855	589,587
Salaries		5,031,561	493,310	476,494	497,744	6,499,109
Employee benefits and taxes		1,522,973	149,317	144,227	150,659	1,967,176
Retirement		406,155	39,821	38,463	40,179	524,618
Professional fees		-	-	-	109,495	109,495
Other contracted services		-	250,622	-	89,108	339,730
Property taxes		111,350	10,917	10,545	11,015	143,827
Repairs and maintenance		164,126	16,091	15,543	16,237	211,997
Insurance		49,505	4,854	4,688	4,897	63,944
Utilities		129,213	12,668	12,237	12,782	166,900
Supplies and materials		192,164	18,840	18,198	19,010	248,212
Equipment and furnishings		10,881	1,067	1,030	1,077	14,055
Staff development		78,386	7,686	7,423	7,754	101,249
Recruitment		-	-	-	5,257	5,257
Technology		478,471	46,911	45,312	47,332	618,026
Food service		-	-	635,269	-	635,269
Student services		-	-	120,067	-	120,067
Office expense		64,221	6,296	6,082	6,353	82,952
Interest		365,541	35,839	34,617	36,161	472,158
Other expenses		-	-	-	1,590	1,590
		8,604,547	1,094,239	1,570,195	1,056,650	12,325,631
Depreciation		490,033	48,044	46,408	48,476	632,961
Total		\$ 9,094,580	\$ 1,142,283	\$ 1,616,603	\$ 1,105,126	\$ 12,958,592

See accompanying notes.

SOUTH BUFFALO CHARTER SCHOOL AND AFFILIATE

Statement of Functional Expenses

For the year ended June 30, 2021

	Number of positions	Regular Education	Special Education	Other Programs	Management and General	Total
Administrative staff personnel	16.0	\$ 462,761	\$ 63,673	\$ 40,213	\$ 440,678	\$ 1,007,325
Instructional personnel	84.0	3,538,930	437,560	226,553	-	4,203,043
Non-instructional personnel	14.0	322,674	43,023	112,936	59,157	537,790
Salaries		4,324,365	544,256	379,702	499,835	5,748,158
Employee benefits and taxes		1,465,634	184,462	128,690	169,406	1,948,192
Retirement		343,170	43,191	30,132	39,666	456,159
Professional fees		-	-	-	52,749	52,749
Other contracted services		-	271,259	-	62,159	333,418
Property taxes		111,386	14,019	9,780	12,875	148,060
Repairs and maintenance		174,125	21,915	15,289	20,126	231,455
Insurance		45,825	5,767	4,024	5,297	60,913
Utilities		97,736	12,301	8,582	11,297	129,916
Supplies and materials		144,455	18,181	12,684	16,697	192,017
Equipment and furnishings		3,065	386	269	354	4,074
Staff development		69,705	8,773	6,120	8,057	92,655
Recruitment		-	-	-	3,298	3,298
Technology		310,170	39,037	27,235	35,851	412,293
Food service		-	-	243,210	-	243,210
Student services		-	-	51,254	-	51,254
Office expense		56,763	7,144	4,984	6,564	75,455
Interest		374,039	47,076	32,843	43,232	497,190
Other expenses		-	-	-	1,500	1,500
		7,520,438	1,217,767	954,798	988,963	10,681,966
Depreciation		821,202	103,355	72,106	94,918	1,091,581
Total		\$ 8,341,640	\$ 1,321,122	\$ 1,026,904	\$ 1,083,881	\$ 11,773,547

SOUTH BUFFALO CHARTER SCHOOL AND AFFILIATE

Consolidated Statements of Cash Flows

For the years ended June 30,	2022	2021
Operating activities:		
Cash received from enrollment fees	\$ 12,387,500	\$ 11,537,585
Cash received from contributions	2,911,553	1,183,950
Cash received from other sources	99,168	69,753
Interest received	119,255	173,869
Payments to employees for services and benefits	(8,825,840)	(8,106,247)
Payments to vendors and suppliers	(2,936,414)	(1,918,426)
Interest paid	(472,158)	(497,190)
Net operating activities	3,283,064	2,443,294
Investing activities:		
Property and equipment expenditures	-	(108,964)
Purchase of investments	(119,255)	(173,869)
Net investing activities	(119,255)	(282,833)
Financing activities:		
Payments on long-term debt	(573,186)	(548,154)
Net change in cash	2,590,623	1,612,307
Cash - beginning	8,129,327	6,517,020
Cash - ending	\$ 10,719,950	\$ 8,129,327

Notes to Consolidated Financial Statements

1. Summary of Significant Accounting Policies:

Organization and Purpose:

The consolidated financial statements of South Buffalo Charter School and Affiliate (the Organization) include the accounts of South Buffalo Charter School (the School) and 154 South Ogden, LLC (the LLC).

The School operates a charter school in the City of Buffalo, New York (the City) pursuant to its Charter Agreement with the Education Department of the State of New York. The School has been chartered through June 2025. The School currently offers classes from kindergarten through grade 8.

The School seeks to provide equitable opportunities for all students to acquire an education that links character education with rigorous academics, technology, and careers to produce students who are prepared for success in the 21st century. Students enrolled reside primarily in the City School District.

The School is the single member of the LLC, a limited liability company formed in 2012 to acquire land and construct a state of the art educational facility. All significant intercompany transactions and balances have been eliminated.

Subsequent Events:

Management has evaluated events and transactions for potential recognition or disclosure through October 26, 2022, the date the financial statements were available to be issued.

Cash:

Cash in financial institutions potentially subjects the Organization to concentrations of credit risk, since it may exceed insured limits at various times throughout the year. The School complies with a requirement to hold no less than \$75,000 in an escrow account to pay legal and audit expenses that would be associated with dissolution should it occur.

Property and Equipment:

Property and equipment is stated at cost net of accumulated depreciation. Depreciation is provided using the straight-line method over estimated useful asset lives. Maintenance and repairs are charged to operations as incurred; significant improvements are capitalized.

Investments:

Investments are comprised of marketable securities stated at fair value as determined by quoted prices in active markets.

Revenue Recognition:

Enrollment Fees

Enrollment fees are received from the public-school districts where the students reside. The amount received each year from the resident district is generally the product of the approved operating expense per pupil and the full time equivalent enrollment of the students in the School residing in that district. The respective districts also reimburse the School for special education services based on approved applicable rates for the services provided. Revenues are recognized over the period the services are provided. The School generally invoices the resident district bimonthly and payment is due in 30 days. Enrollment fees received in advance are deferred and recognized when earned. The School's enrollment fees are received primarily from City School District.

Contributions

Contributions are reported at fair value at the date the pledge or award is received. Contributions are recorded as restricted support if they are received with donor stipulations that limit their use. When a donor restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the consolidated statement of activities as net assets released from restrictions. Contributions received with donor-imposed restrictions that are met in the same reporting period are shown as support without donor restrictions.

Conditional contributions, primarily government awards, are recorded as revenue when the Organization meets requirements in compliance with specific agreements. Amounts received before the required conditions are met are reported as refundable advances on the accompanying consolidated balance sheets. These conditional contributions are subject to compliance and financial audits by the funding sources. Management believes no significant adjustments are necessary to recognized amounts.

As of June 30, 2022, conditional government awards from the Education Stabilization Fund awarded and not yet received amounted to approximately \$2,534,000 and will be recognized when qualifying expenses are incurred over the next two years.

In-kind contributions represent donated commodities for the cafeteria program which would typically need to be purchased if not provided by donation. These amounts are recognized as revenue at estimated fair value when the commodities are received.

Receivables

Receivables are stated at the amounts management expects to collect from outstanding balances. Balances that are outstanding after management has used reasonable collection efforts are written off through a charge to uncollectible receivables and a credit to accounts receivable. An allowance for doubtful accounts is considered unnecessary by management because all significant amounts deemed uncollectible are written off each year.

Income Taxes:

The School is a 501(c)(3) organization exempt from taxation under section 501(a) of the Internal Revenue Code. The LLC has elected to be taxed as a corporation effective July 1, 2014. The LLC recognized and paid no income taxes in 2022 or 2021.

Transportation:

The City School District provides the School with certain transportation services without cost. The value of these services has not been recorded in these financial statements.

Use of Estimates:

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Functional Expense Allocation:

The Organization's costs of providing its various programs and activities have been summarized on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. These costs include salaries, benefits, and payroll taxes, which are allocated based on estimates of time and effort. Most of the remaining expenses are allocated based on management's estimate of program benefit.

2. Receivables:

	2022	2021
Contributions	\$ 462,194	\$ 282,028
Enrollment fees	732,444	834,616
Other	66,620	86,029
	<u>\$ 1,261,258</u>	<u>\$ 1,202,673</u>

Enrollment fee receivables at June 30, 2022 and 2021 include amounts withheld by the City School District for disputed rates of special education services provided by the School from 2008 through 2018 (Note 10).

3. Property and Equipment:

	2022	2021
Land	\$ 538,624	\$ 538,624
Building and improvements	18,178,018	18,178,018
Furniture and equipment	6,652,804	6,652,804
	<u>25,369,446</u>	<u>25,369,446</u>
Less accumulated depreciation	8,832,441	8,199,480
	<u>\$ 16,537,005</u>	<u>\$ 17,169,966</u>

4. Investments:

	2022	2021
Interest bearing cash	\$ 1,302,205	\$ 26,716
Equities	470,910	540,824
Fixed income	7,281,508	8,760,251
	<u>\$ 9,054,623</u>	<u>\$ 9,327,791</u>

Investment activity consists of the following for the years ended June 30:

	2022	2021
Interest	\$ 119,255	\$ 173,869
Unrealized gains (losses)	(392,423)	6,475
	<u>\$ (273,168)</u>	<u>\$ 180,344</u>

5. Line of Credit:

The School has available a \$500,000 bank demand line of credit, with interest payable at 70% of prime plus 0.5%, secured by essentially all of the School's assets, and guaranteed by the LLC. There were no outstanding amounts under this line at June 30, 2022 and 2021.

6. Long-Term Debt:

	2022	2021
Bank mortgage note payable, monthly installments of \$87,112 including interest at 4.50% with balloon payment of \$7,885,800 due January 2025, secured by essentially all assets of the Organization.	\$ 9,433,572	\$ 10,033,061
Less unamortized debt issuance costs	67,950	94,253
	<u>9,365,622</u>	<u>9,938,808</u>
Less current portion	608,438	580,558
	<u>\$ 8,757,184</u>	<u>\$ 9,358,250</u>

Debt issuance costs are amortized as interest expense over the remaining term of the mortgage note. Amortization of debt issuance costs totaled \$26,303 for each of the years ended June 30, 2022 and 2021.

Aggregate maturities of net long-term debt subsequent to June 30, 2022 are:

2023	\$ 608,438
2024	637,597
2025	8,119,587
	<u>\$ 9,365,622</u>

The bank loan agreements contains a restrictive covenant relating to debt service coverage.

7. Retirement Plans:

The School maintains a 403(b) profit sharing plan covering essentially all full-time employees (as defined). The plan requires certain employer match contributions based on salaries and employee deferrals. Expenses related to this plan for the years ended June 30, 2022 and 2021 were \$32,775 and \$34,149.

The School participates in the New York State Teachers' Retirement System (TRS), which is a cost-sharing multiple employer public employee retirement system. TRS offers a wide range of plans and benefits for the School's collectively bargained teacher group which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

TRS is administered by the New York State Teachers' Retirement Board and provides benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. TRS issues a publicly available financial report that contains financial statements and required supplementary information. The report may be obtained from TRS at www.nystrs.org.

No employee contributions are required for those whose service began prior to July 1976. TRS requires employee contributions of 3% of salary for the first 10 years of service for those employees who joined from July 1976 through December 2009. Participants whose service began on or after January 1, 2010 through March 31, 2012 are required to contribute 3.5% of compensation throughout their active membership in TRS. Participants whose service began on or after April 1, 2012 are required to contribute a percentage ranging from 3% to 6% each year, based on their level of compensation.

Pursuant to Article 11 of Education Law, rates are established annually by the New York State Teachers' Retirement Board at an actuarially determined rate. The rate is 9.80% of the annual covered payroll for the year ended June 30, 2022, and 9.53% for the year ended June 30, 2021.

The required contributions for the years ended June 30, 2022 and 2021 were \$491,843 and \$422,010.

8. Health Insurance:

The School participates in the NY44 Health Benefits Plan Trust (the Plan). The Plan has been established to administer a health insurance program to lower the costs of such coverage to participating school and school district members.

Plan members pay monthly premium equivalents based upon a pro-rata share of expenditures. All funds received are pooled and administered as a common fund. Plan members could be subjected, however, to pro-rata supplemental assessments in the event that the Plan's assets are not adequate to meet claims. To date, these supplemental assessments have not been required.

The Plan's financial report for the year ended June 30, 2021 can be obtained from Erie 1 BOCES, 355 Harlem Road, West Seneca, New York 14224.

9. Financial Assets Available for Operations:

The Organization obtains financial assets generally through enrollment fees and contributions. The financial assets are acquired throughout the year to help meet the Organization’s cash needs for general expenditures. If necessary, the Organization also has access to a \$500,000 bank demand line of credit (Note 5).

The Organization’s financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consist of the following at June 30:

	2022	2021
Cash	\$ 10,644,950	\$ 8,054,327
Receivables	1,261,258	1,202,673
Investments	9,054,623	9,327,791
	\$ 20,960,831	\$ 18,584,791

10. Contingency:

In 2019, an audit by the Office of the New York State Comptroller determined the City School District had provided incorrect special education rates for over a decade. As a result, there is a dispute with the rate used for aid that passes through the City School District to the School for special education services.

The City School District recouped approximately \$506,000 in special education aid in the 2019-20 and 2020-21 school years through a reduction in the City School District’s payments for enrollment fees earned by the School. To recover amounts withheld and pursuant to guidance, the School has submitted a State intercept to the New York State Education Department Commissioner and is following all administrative procedures to resolve the matter. Management believes the School will be successful in challenging the District’s recoupment of funds through the State administrative procedure, and all amounts withheld per above have been recognized as enrollment fees receivable at June 30, 2022 and 2021 in the accompanying consolidated financial statements (Note 2).

11. Risks and Uncertainties:

On January 31, 2020, the United States Secretary of Health and Human Services (HHS) declared a public health emergency related to the global spread of coronavirus COVID-19, and a pandemic was declared by the World Health Organization in February 2020. Efforts to fight the widespread disease included limiting or closing many businesses and all schools and resulted in a severe disruption of operations for many organizations.

In March 2020, the School transitioned to remote instruction for the remainder of the 2019-20 school year. During the 2020-21 school year, the School provided hybrid in-person and remote instruction models in compliance with all government safety mandates, returning to in-person learning in the 2021-22 school year. Consequently, enrollment fees and revenue for the years ended June 30, 2022 and 2021 were not reduced.

The full extent of the impact of COVID-19 on the School’s operational and financial performance will depend on further developments, including the duration and spread of the outbreak, and its impact on schools, including its students and families, employees, and vendors, none of which can be predicted.

SOUTH BUFFALO CHARTER SCHOOL AND AFFILIATE

**Additional Information
Consolidating Balance Sheets**

June 30,	2022				2021			
	School	LLC	Eliminations	Consolidated Totals	School	LLC	Eliminations	Consolidated Totals
Assets								
Current Assets:								
Cash	\$ 10,129,183	\$ 590,767	\$ -	\$ 10,719,950	\$ 7,662,872	\$ 466,455	\$ -	\$ 8,129,327
Receivables	1,194,638	66,620	-	1,261,258	1,116,644	86,029	-	1,202,673
Prepaid expenses	334,588	-	-	334,588	303,066	-	-	303,066
	11,658,409	657,387	-	12,315,796	9,082,582	552,484	-	9,635,066
Property and equipment, net	141,042	16,395,963	-	16,537,005	182,562	16,987,404	-	17,169,966
Investments	9,054,623	-	-	9,054,623	9,327,791	-	-	9,327,791
Due from affiliate	12,560,010	-	(12,560,010)	-	12,008,349	-	(12,008,349)	-
	\$ 33,414,084	\$ 17,053,350	\$ (12,560,010)	\$ 37,907,424	\$ 30,601,284	\$ 17,539,888	\$ (12,008,349)	\$ 36,132,823
Liabilities and Net Assets								
Current Liabilities:								
Current portion of long-term debt	\$ -	\$ 608,438	\$ -	\$ 608,438	\$ -	\$ 580,558	\$ -	\$ 580,558
Accounts payable and accrued expenses	1,646,312	1,125	-	1,647,437	1,523,571	1,125	-	1,524,696
	1,646,312	609,563	-	2,255,875	1,523,571	581,683	-	2,105,254
Due to affiliate	-	12,560,010	(12,560,010)	-	-	12,008,349	(12,008,349)	-
Long-term debt	-	8,757,184	-	8,757,184	-	9,358,250	-	9,358,250
Net assets:								
Without donor restrictions	31,767,772	(4,873,407)	-	26,894,365	29,077,713	(4,408,394)	-	24,669,319
	\$ 33,414,084	\$ 17,053,350	\$ (12,560,010)	\$ 37,907,424	\$ 30,601,284	\$ 17,539,888	\$ (12,008,349)	\$ 36,132,823

SOUTH BUFFALO CHARTER SCHOOL AND AFFILIATE

Additional Information
Consolidating Statements of Activities

	2022				2021			
	School	LLC	Eliminations	Consolidated Totals	School	LLC	Eliminations	Consolidated Totals
Support and revenue:								
Enrollment fees:								
Resident students	\$ 11,814,650	\$ -	\$ -	\$ 11,814,650	\$ 11,604,159	\$ -	\$ -	\$ 11,604,159
Resident students with disabilities	470,678	-	-	470,678	349,796	-	-	349,796
Contributions:								
Federal awards	2,973,417	-	-	2,973,417	1,177,894	-	-	1,177,894
State and other awards	61,769	-	-	61,769	56,579	-	-	56,579
In-kind	56,533	-	-	56,533	36,068	-	-	36,068
Food service	9,811	-	-	9,811	2,337	-	-	2,337
Rental income	-	1,115,840	(1,115,840)	-	-	1,115,840	(1,115,840)	-
Interest income	551,661	-	(551,661)	-	527,431	-	(527,431)	-
Investment activity	(273,168)	-	-	(273,168)	180,344	-	-	180,344
Other income	33,951	35,997	-	69,948	37,697	42,543	-	80,240
Total support and revenue	15,699,302	1,151,837	(1,667,501)	15,183,638	13,972,305	1,158,383	(1,643,271)	13,487,417
Expenses:								
Program expenses:								
Regular education	9,135,025	1,250,522	(1,290,967)	9,094,580	8,014,354	1,563,526	(1,236,240)	8,341,640
Special education	1,146,248	122,605	(126,570)	1,142,283	1,279,931	196,782	(155,591)	1,321,122
Other programs	1,620,433	118,426	(122,256)	1,616,603	998,166	137,286	(108,548)	1,026,904
Total program expenses	11,901,706	1,491,553	(1,539,793)	11,853,466	10,292,451	1,897,594	(1,500,379)	10,689,666
Supporting services:								
Management and general	1,107,537	125,297	(127,708)	1,105,126	1,044,552	182,221	(142,892)	1,083,881
Total expenses	13,009,243	1,616,850	(1,667,501)	12,958,592	11,337,003	2,079,815	(1,643,271)	11,773,547
Change in net assets	2,690,059	(465,013)	-	2,225,046	2,635,302	(921,432)	-	1,713,870
Net assets - beginning	29,077,713	(4,408,394)	-	24,669,319	26,442,411	(3,486,962)	-	22,955,449
Net assets - ending	\$ 31,767,772	\$ (4,873,407)	\$ -	\$ 26,894,365	\$ 29,077,713	\$ (4,408,394)	\$ -	\$ 24,669,319

SOUTH BUFFALO CHARTER SCHOOL AND AFFILIATE

Additional Information
Schedule of Expenditures of Federal Awards

For the year ended June 30, 2022

Federal Grantor/Pass-Through Grantor/Program Title	Assistance Listing Number	Grantor Number	Expenditures
<u>U.S. Department of Education</u>			
Passed through New York State Education Department:			
Title I Grants to Local Educational Agencies	84.010	0021-22-4035	\$ 393,100
Title I Grants to Local Educational Agencies	84.010	0021-21-4035	3,916
Supporting Effective Instruction State Grants	84.367	0147-22-4035	44,440
Student Support and Academic Enrichment Program	84.424	0204-22-4035	28,886
Education Stabilization Fund:			
Elementary and Secondary School Emergency Relief Fund	84.425D	5890-21-4035	59,885 ¹
Elementary and Secondary School Emergency Relief Fund	84.425D	5891-21-4035	619,629 ¹
American Rescue Plan Elementary and Secondary School Emergency Relief Fund	84.425U	5880-21-4035	<u>1,017,820</u> ¹
Total U.S. Department of Education			<u>2,167,676</u>
<u>U.S. Department of Agriculture</u>			
Passed through the New York State Education Department:			
Child Nutrition Cluster:			
School Breakfast Program	10.553	N/A	220,994 ²
National School Lunch Program	10.555	N/A	583,518 ²
Pandemic EBT Administrative Costs	10.649	N/A	1,229
Passed through the New York State Office Of General Services:			
Child Nutrition Cluster:			
National School Lunch Program	10.555	N/A	<u>56,533</u> ²
Total U.S. Department of Agriculture			<u>862,274</u>
Total Expenditures of Federal Awards			<u>\$ 3,029,950</u>

¹ Total Education Stabilization Fund - \$1,697,334

² Total Child Nutrition Cluster - \$861,045

Notes to Schedule of Expenditures of Federal Awards

1. Summary of Significant Accounting Policies:

Basis of Presentation

The accompanying schedule of expenditures of federal awards presents the activity of all federal award programs administered by South Buffalo Charter School and Affiliate (the Organization), an entity as defined in Note 1 to the Organization's financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through from other governmental agencies, are included on the schedule of expenditures of federal awards.

Basis of Accounting

The amounts reported as federal expenditures generally were obtained from the appropriate federal financial reports for the applicable programs and periods. The amounts reported in these federal financial reports are prepared from records maintained for each program, which are periodically reconciled with the Organization's financial reporting system. The federal expenditures are recorded on the accrual basis.

Indirect Costs

The Organization typically does not allocate indirect costs to Federal programs and as such the 10% de minimis indirect cost rate permitted by the Uniform Guidance is not applicable.

Non-Monetary Federal Program

The Organization is the recipient of a federal award program that does not result in cash receipts or disbursements, termed a "non-monetary program." During the year ended June 30, 2022, the School used \$56,533 worth of commodities under the National School Lunch Program (Assistance Listing Number 10.555).

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Board of Trustees
South Buffalo Charter School and Affiliate

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of South Buffalo Charter School and Affiliate (the Organization), which comprise the consolidated balance sheet as of June 30, 2022, and the related consolidated statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 26, 2022.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

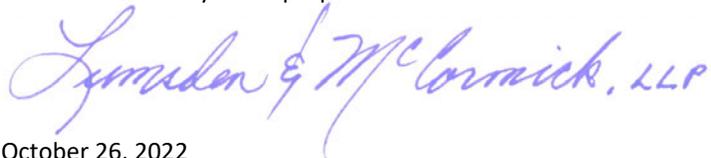
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in blue ink that reads "Lynden & McCormick, LLP". The signature is written in a cursive, flowing style.

October 26, 2022

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

The Board of Trustees
South Buffalo Charter School and Affiliate

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited South Buffalo Charter School and Affiliate's (the Organization) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended June 30, 2022. The Organization's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Organization's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Organization's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Organization's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Organization's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Organization's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Organization's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Szymaden & McCormick, LLP

October 26, 2022

Schedule of Findings and Questioned Costs

For the year ended June 30, 2022

Section I. Summary of Auditors' Results

Consolidated Financial Statements

Type of auditors' report issued: *Unmodified*

Internal control over financial reporting:

- Material weakness(es) identified? No
- Significant deficiency(ies) identified? None reported

Noncompliance material to consolidated financial statements noted? No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? No
- Significant deficiency(ies) identified? None reported

Type of auditors' report issued on compliance for major programs: *Unmodified*

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)? No

Identification of major programs:

Name of Federal Program or Cluster	Assistance Listing Number	Amount
Education Stabilization Fund	84.425	<u>\$ 1,697,334</u>

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? Yes

Section II. Financial Statement Findings

No matters were reported.

Section III. Federal Award Findings and Questioned Costs

No matters were reported.

MANAGEMENT LETTER

October 26, 2022

The Board of Trustees and Management
South Buffalo Charter School and Affiliate

In planning and performing our audit of the consolidated financial statements of South Buffalo Charter School and Affiliate (the Organization) as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Organization's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. In addition, because of the inherent limitations in internal control, including the possibility of management override of controls, misstatements due to errors or fraud may occur and not be detected by such controls. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This information is intended solely for the use of the Board of Trustees and management of the Organization and is not intended to be, and should not be, used by anyone other than these specified parties.

Lumsden & McCormick, LLP

Minutes – July 13, 2021

South Buffalo Charter School

Board of Directors Meeting

Meeting was called to order at 6:03p.m.

Members Present: Jerry Linder, Chris Schafer, Anne Marie Tryjankowski, Elissa Wolf, Jenn Mack, Kathy Linhardt

Members Absent: Betsy DelleBovi

Presentation: None

Public Comment: None.

Board Reports:

- Motion to renew Anne Marie Tryjankowski, Betsy DelleBovi, and Kathy Linhardt board member terms was made by Jenn Mack; seconded by Jerry Linder. Both Anne Marie Tryjankowski and Kathy Linhardt have accepted their renewal terms as Board Trustees. The board will confirm with Betsy DelleBovi that she accepts at the next board meeting.
- Appeals - None
- Academic Committee – Nothing to report.
- Facility Committee – Same as last month - The Cafeteria Project is not completed as the contractors are still waiting the exterior door. The Bridge Project has not started yet.
- Finance Committee – The financials for the month were reviewed and everything is in order.
- Human Resources Committee – The HR Committee met with the 3 candidates for the Business Administrator position. There were four but one withdrew. The Committee agreed on a finalist and that candidate identified a matter that for him would be a deal breaker. Since that time the committee has been researching it to confirm they could offer this to him. We do not have a cost as of yet and that is a separate issue. The ERS has approved our request to become a part of the system. We can offer ERS but the committee would like to find out how much it is going to cost in backpay and moving forward. There are more questions that will need to be answered before enrolling into the program. Jerry will reach out to Jack Bala and ask him to complete the forms and will see if there is a need for a vote once all information is gathered.
- Review of the Bylaws was mentioned

Appeals: None.

New Business:

- Motion to approve the minutes from the Board Meeting on June 8, 2021 and Special Board Meeting on June 29, 2021 was made by Jerry Linder; seconded by Elissa Wolf. Vote: All in favor
- Enrollment Summary. Please see attached.
- Principal's Report: Please see attached.
- Motion to approve the Consensus Agenda to include the financials for South Buffalo Charter School and 154 South Ogden, LLC for June 2021 was made by Kathy Linhardt; seconded by Jenn Mack. Vote: All in favor.
- Motion to adjourn the meeting was made by Anne Marie Tryjankowski; seconded by Jerry Linder. Vote: All in favor.

The meeting was adjourned at 6:34pm.

Minutes – August 10, 2021

South Buffalo Charter School

Board of Directors Meeting

Meeting was called to order at 6:03p.m.

Members Present: Jerry Linder, Chris Schafer, Anne Marie Tryjankowski, Kathy Linhardt, Betsy DelleBovi

Members Absent: Elissa Wolf, Jenn Mack

Presentation: None

Public Comment: Parent inquiry on whether or not SBCS will have masks.

Board Reports:

- Appeals - None
- Academic Committee – No formal report for this month however many items will be covered in the Principal’s report.
- Facility Committee –Same as last month - The Cafeteria Project is not completed as the contractors are still waiting the exterior door. The Bridge Project has not started yet.
- Finance Committee – The financials for the month were reviewed and everything looks good and the annual audit just started.
- Human Resources Committee – The search for the Business Administrator is still ongoing as our top candidate withdrew. The search for a Supervisor for Building and Grounds is also ongoing

New Business:

- Motion to approve the minutes from the Board Meeting on July 13, 2021 was made by Jerry Linder; seconded by Anne Marie Tryjankowski. Vote: 4 in favor, 1 abstained.
- Enrollment Summary. Please see attached.
- Principal’s Report: Please see attached.
- Betsy DelleBovi accepted her renewal term as SBCS Board Member.
- Motion to approve the SBCS 21-22 Extension of Food Service Contract with Personal Touch was made by Anne Marie Tryjankowski; seconded by Kathy Linhardt. Vote: All in favor.

- Motion to approve the Consensus Agenda to include the financials for South Buffalo Charter School and 154 South Ogden, LLC for July 2021 was made by Jerry Linder; seconded by Kathy Linhardt. Vote: All in favor.
- Motion to adjourn the meeting was made by Betsy DelleBovi; seconded by Jerry Linder. Vote: All in favor.

The meeting was adjourned at 6:33pm.

Minutes – September 14, 2021
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:01p.m.

Members Present: Jerry Linder, Anne Marie Tryjankowski, Kathy Linhardt, Betsy DelleBovi, Elissa Wolf, Jenn Mack

Members Absent: Chris Schafer

Presentation:

Public Comment: None

Board Reports:

- Appeals - None
- Academic Committee – Working on putting together a lot of avenues to accommodate the learning loss while students were not fully in-person learning. That is our focus and more details will come in the Principal's Report.
- Facility Committee –The Cafeteria Project is completed now that the exterior door has been installed.
- Finance Committee – Nothing to Report
- Human Resources Committee – Nothing to report but the committee would like to thank Debbie for increasing her workload in the Business Office until the rest of this school year. We would also like to thank all of the Administrators and the office staff for stepping up as we continue to try and recruit for those two key positions. We really appreciate it.

New Business:

- Motion to approve the minutes from the Board Meeting on August 10, 2021 was made by Betsy DelleBovi; seconded by Jerry Linder. Vote: All in favor.
- Enrollment Summary. Please see attached.
- Principal's Report: Please see attached.
- Motion to approve the Consensus Agenda to include the financials for South Buffalo Charter School and 154 South Ogden, LLC for August 2021 was made by Jerry Linder; seconded by Jenn Mack. Vote: All in favor.
- Motion to adjourn the meeting was made by Betsy DelleBovi; seconded by Kathy Linhardt. Vote: All in favor.

The meeting was adjourned at 6:21pm.

Minutes – October 12, 2021
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:08p.m.

Members Present: Chris Schafer, Jerry Linder, Kathy Linhardt, Betsy DelleBovi, Elissa Wolf, Jenn Mack, Anne Marie Tryjankowski (virtual)

Members Absent: None

Presentation: Data Wise Presentation – Gina Palermo, Phil Thomas, Jodi Webb, Cindy Zaklikowski

Public Comment: None

Board Reports:

- Appeals - None
- Academic Committee – Looking forward to getting together soon to go over data
- Facility Committee –The Cafeteria Project is completed. The South Ogden Bridge Project is still on hold. Nothing else to report
- Finance Committee – Review of Annual Audit for Lumsden and McCormick
- Human Resources Committee – Nothing to report

New Business:

- Motion to approve the minutes from the Board Meeting on September 14, 2021 was made by Jenn Mack; seconded by Jerry Linder. Vote: All in favor.
- Enrollment Summary. Please see attached.
- Principal's Report: Please see attached.
- Motion to approve the Consensus Agenda to include the financials for South Buffalo Charter School and 154 South Ogden, LLC for September 2021 was made by Betsy DelleBovi; seconded by Elissa Wolf. Vote: All in favor.
- Motion to allow the Finance Committee to sign the audit provided by Lumsden and McCormick was made by Jerry Linder; seconded by Jenn Mack. Vote: All in favor.
- Motion to adjourn the meeting was made by Kathy Linhardt; seconded by Jenn Mack. Vote: All in favor.

The meeting was adjourned at 6:56pm.

Minutes – November 9, 2021
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:03p.m.

Members Present: Chris Schafer, Jerry Linder, Kathy Linhardt , Jenn Mack, Anne Marie Tryjankowski (virtual) Members Absent: Elissa Wolf, Betsy DelleBovi

Presentation : Special Education & ENL Programs - Gina Dudkowski , Courtney Slabyk

Public Comment: Tara Flanagan asked the SBCS board to consider the time spent and responsibilities of teachers when considering negotiated wages.

Board Reports:

- Appeals - None
- Academic Committee - Looking forward to getting together soon to go over data
- Facility Committee - Nothing to report
- Finance Committee - The audit provided by Lumsden and McConnick was finalized and sent to the state. There were no discrepancies. However, there were a few suggestions to include a separation of duties within Human Resources. Copies were provided to all board members by Chris
- Human Resources Committee - Nothing to report

New Business:

- Motion to approve the minutes from the Board Meeting on October 12, 2021, was made by Kathy Linhardt, seconded by Jenn Mack. Vote: All in favor.
- Enrollment Please see attached .
- Principal's Report: Please see
- Motion to approve the Consensus Agenda to include the financials for South Buffalo Charter School and 154 South Ogden, LLC for October 2021 was made by Jerry Linder; seconded by Kathy Linhardt. Vote: All in
- Motion to adjourn the meeting was made by Kathy Linhardt; seconded by Jerry Linder. Vote: All in f

The meeting was adjourned at 6:35pm.

Minutes – December 14, 2021
South Buffalo Charter School
|Board of Directors Meeting

Meeting was called to order at 6:03p.m.

Members Present: Chris Schafer, Jerry Linder, Kathy Linhardt, Jenn Mack, Anne Marie Tryjankowski (virtual)

Members Absent: Betsy DelleBovi

Presentation: iReady – David Thomas, Gina Dudkowski and Gina Palermo

Public Comment: Tara Flanagan asked the SBCS board to consider the time spent and responsibilities of teachers when considering negotiated wages. Invited the board to visit classrooms

Board Reports:

- Appeals - None
- Academic Committee – Nothing to report
- Facility Committee –Nothing to report
- Finance Committee –Monthly financial statements reviewed.
- Human Resources Committee – Nothing to report

New Business:

1) Motion to approve the minutes from the Board Meeting on November 09, 2021 was made by Jenn Mack; seconded by Kathy Linhardt. Vote: All in favor. 2) Enrollment Summary. Please see attached.

- Principal's Report: Please see attached.
- Motion to approve the Consensus Agenda to include the financials for South Buffalo Charter School and 154 South Ogden, LLC for October 2021 was made by Jerry Linder; seconded by Anne Marie Tryjankowski. Vote: All in favor.
- Motion to adjourn the meeting was made by Jerry Linder; seconded by Elissa Wolf. Vote: All in favor.

The meeting was adjourned at 6:29pm.

Minutes – January 6, 2022
South Buffalo Charter School
Special Board of Directors Meeting

Meeting was called to order at 5:36 p.m.

Members Present: Chris Schafer, Jerry Linder, Kathy Linhardt, Anne Marie Tryjankowski and Elissa Wolf

Members Absent: Jen Mack, Betsy DelleBovi

- Motion to add the position of Superintendent to its organizational structure in order to more fully integrate the academic and operational activities of South Buffalo School made by Anne Marie Tryjankowski; seconded by Jerry Linder. Vote: All in favor.
- Motion to appoint Mr. David Ehrle to the position of Superintendent of South Buffalo Charter School effective immediately, as we continue our commitment to programmatic excellence made by Jerry Linder; seconded by Kathy Linhardt. Vote: All in favor.
- Motion to approve a new school organizational model as detailed in the attached organizational chart to more fully realize the integration of the Academic and Operational activities of South Buffalo Charter School made by Elissa Wolf; seconded by Anne Marie Tryjankowski. Vote: All in favor.
- Motion to adjourn made by Anne Marie Tryjankowski; seconded by Kathy Linhardt. Vote: All in favor.

The meeting was adjourned at 5:45pm.

Minutes – February 8, 2022
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:03 p.m.

Members Present: Chris Schafer, Jenn Mack (in person) and Anne Marie Tryjankowski, Elissa Wolf, and Betsy DelleBovi (virtual)

Members Absent: Kathy Linhardt

Presentation: None

Public Comment: None

Board Reports:

- Appeals - None
- Academic Committee – Nothing to report
- Facility Committee – Nothing to report
- Finance Committee – Monthly financial statements were reviewed
- Human Resource Committee – HR Committee setting up Superintendent goals for review

New Business:

- Motion to approve the minutes from the Board Meeting on February 8, 2022, to be amended as follows: the vote to approve the minutes was made by Anne Marie Tryjankowski, seconded by Elissa Wolf. Vote: All in favor.
- Enrollment Summary: Reduced by two (2) students
- Superintendent's Report: See attached
- Motion to approve the Consensus Agenda to include the financials for South Buffalo Charter School and 154 South Ogden, LLC for January 2022 was made by Jenn Mack; seconded by Elissa Wolf. Vote: All in favor.
- Motion to create a Board Recruitment subcommittee was created by Anne Marie Tryjankowski; seconded by Elissa Wolf. Vote: All in favor.
- Motion to adjourn the meeting was made by Anne Marie Tryjankowski; seconded by Elissa Wolf. Vote: All in favor.

The meeting was adjourned at 6:40 pm.

Minutes – March 8, 2022
South Buffalo Charter
School
Board of Directors Meeting

Meeting was called to order at 6:08 p.m.

Members Present: Chris Schafer, Jenn Mack, Betsy DelleBovi, Kathy Linhardt (in person) and Anne Marie Tryjankowski, and Elissa Wolf (virtual)

Members Absent: None

Presentation: PD from Chicago – Gina Dudkowski and staff

Public Comment: Tara Flanagan – Thanked the Board for the efforts during negotiations and Administration for their support within the building.

Board Reports:

- Appeals - None
- Academic Committee – Nothing to report
- Facility Committee – Bridge construction is starting April 4th
- Finance Committee – Monthly financial statements were reviewed
- Human Resource Committee –
- Board Recruitment Committee – Is working on their internal process to begin searching for candidates

New Business:

- 1) Motion to approve the minutes from the Board Meeting on February 8, 2022: the vote to approve the minutes was made by Jenn Mack, seconded by Betsy DelleBovi Vote: All in favor.
- 2) Enrollment Summary:
- 3) Superintendent's Report: See attached
- 4) Motion to approve the Consensus Agenda to include the financials for South Buffalo Charter School and 154 South Ogden, LLC for February 2022 was made by Elissa Wolf; seconded by Anne Marie Tryjankowski. Vote: All in favor.
- 5) Motion to approve annual goals for David Ehrle proposed by the Human Resources Committee was made by Kathy Linhardt; seconded by Betsy DelleBovi. Vote: All in favor.
- 6) Motion to adjourn the meeting was made by Kathy Linhardt; seconded by Betsy DelleBovi. Vote: All in favor.

The meeting was adjourned at 7:01 pm.

Minutes – April 19, 2022
South Buffalo Charter
School
Board of Directors Meeting

Meeting was called to order at 6:05 p.m.

Members Present:

In Person: Chris Schafer, Jenn Mack, Betsy DelleBovi, Kathy Linhardt, Elissa Wolf

Virtual: Anne Marie Tryjankowski

Members Absent: None

Public Comment: Tara Flanagan – Thanked the Board for their efforts during negotiations and Administration for their support within the building.

Presentation: None

Board Reports:

- Appeals - None
- Academic Committee – Meeting planned before next board meeting
- Facility Committee – Scheduling an upcoming meeting, information for potential projects submitted by David Ehrle and Don Nunweiler
- Finance Committee – Monthly financial statements were reviewed
- Human Resource Committee – Waiting on guidance from Finance Committee for the Board Clerk
- Board Recruitment Committee – Setting guidelines and evaluating the current needs for the Board to identify the skills desired by a potential new member

New Business:

- 7) Motion to approve the minutes from the Board Meeting on March 8, 2022: the vote to approve the minutes was made by Kathy Linhardt, seconded by Jenn Mack. Vote: All in favor.
- 8) Enrollment Summary: Consistent the last three (3) months with 888 students
- 9) Superintendent's Report: See attached
- 10) Motion to approve the Consensus Agenda to include the financials for South Buffalo Charter School and 154 South Ogden, LLC for February 2022 was made by Anne Marie Tryjankowski; seconded by Elissa Wolf. Vote: Five (5) in favor, One (1) abstained.
- 11) Motion to enter Executive Session to discuss pending employment contract was made by Kathy Linhardt; seconded by Jenn Mack. Vote: All in favor.
- 12) Motion to exit Executive Session was made by Kathy Linhardt; seconded by Jenn Mack. Vote: All in favor.
- 13) Motion to approve the Collective Bargaining Agreement and the Memorandum of Agreement between South Buffalo Charter School and the Instructional Staff Association was made by Kathy Linhardt; seconded by Betsy DelleBovi. Vote: All in favor.
- 14) Motion to appoint Elissa Wolf as Board Treasurer until Annual Meeting scheduled for June 14, 2022 was made by Anne Marie Tryjankowski; seconded by Betsy DelleBovi. Vote: Five (5) in favor, One (1) abstained.
- 15) Motion to adjourn the meeting was made by Anne Marie Tryjankowski; seconded by Kathy Linhardt. Vote: All in favor.

The meeting was adjourned at 7:32 pm.

Minutes – May 17, 2022
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:07 p.m.

Members Present:

In Person: Chris Schafer, Jenn Mack, Elissa Wolf

Virtual: Anne Marie Tryjankowski, Betsy DelleBovi

Members Absent: Kathy Linhardt

Public Comment: None

Presentation: None

Board Reports:

- Appeals - None
- Academic Committee – Plan to meet before next board meeting
- Facility Committee – Met with David Ehrle and Don Nunweiler: discussed the purchase and trade-in of the tractor, additional CAP ideas (proposals are being drafted for review), options for old unused equipment
- Finance Committee – Monthly financial statements were reviewed, Annual Budget is prepared for board review
- Human Resource Committee – Superintendent review is scheduled for the June meeting
- Board Recruitment Committee – Working on procedures

New Business:

- 16) Motion to approve the minutes from the Board Meeting on April 19, 2022: the vote to approve the minutes was made by Jenn Mack, seconded by Betsy DelleBovi Vote: All in favor.
 - 17) Enrollment Summary: 885 students
 - 18) Superintendent's Report: See attached
 - 19) Motion to approve the Consensus Agenda to include the financials for South Buffalo Charter School and 154 South Ogden, LLC for April 2022 was made by Elissa Wolf; seconded by Jenn Mack. Vote: All in favor.
 - 20) Motion to approve the proposed calendar for 2022-2023. Motion was tabled for further discussion in June.
 - 21) Motion to approve the addition of the Executive Committee as a standing committee was made by Anne Marie Tryjankowski; seconded by Elissa Wolf. Vote: All in favor.
 - 22) Motion to approve the proposal from the Facility Committee for the PO for Java Farm Supply to purchase a new tractor and trade in the old tractor was made by Betsy DelleBovi and seconded by Anne Marie Tryjankowski. Vote: All in favor.
 - 23) Motion to approve the reallocation for the funding of the tractor from the transportation budget line to maintenance was made by Elissa Wolf and seconded by Jenn Mack. Vote: All in favor
 - 24) Motion to enter Executive Session to discuss pending contracts was made by Elissa Wolf; seconded by Anne Marie Tryjankowski. Vote: All in favor.
-

- 25) Motion to exit Executive Session was made by Elissa Wolf; seconded by Jenn Mack. Vote: All in favor.
- 26) Motion to approve the proposed budget for the 2022-2023 school year was made by Jenn Mack and seconded by Elissa Wolf. Vote: All in favor.
- 27) Motion to adjourn the meeting was made by Anne Marie Tryjankowski; seconded by Jenn Mack. Vote: All in favor.

The meeting was adjourned at 7:45 pm.

Minutes – June 14, 2022
South Buffalo Charter
School
Board of Directors Meeting

Meeting was called to order at 6:02 p.m.

Members Present:

In Person: Chris Schafer, Jenn Mack, Elissa Wolf, Kathy Lindhardt

Virtual: Anne Marie Tryjankowski,

Members Absent: Betsy DelleBovi

Public Comment: None

Presentation: NYS P-12 Science Learning

Board Reports:

- Appeals – None
- Executive Committee – Preparing for By-Law review, replacing the dashboard planning the upcoming Board retreat
- Academic Committee – Utilizing the SBCS Accountability Plan to structure meetings and further update the school academic goals
- Facility Committee – Met with Riverkeepers to review the area around SBCS for the potential of adding a kayak launch site next summer
- Finance Committee – Monthly financial statements were reviewed and normal
- Human Resource Committee – Executive session
- Board Recruitment Committee – New member to be voted today. Prospective member tour on June 16

New Business:

- 28) Motion to approve the minutes from the Board Meeting on May 10, 2022: the vote to approve the minutes was made by Elissa Wolf, seconded by Anne Marie Tryjankowski
Vote: All in favor.
 - 29) Enrollment Summary: 885 students
 - 30) Superintendent's Report: See attached
 - 31) Motion to approve the Consensus Agenda to include the financials for South Buffalo Charter School and 154 South Ogden, LLC for April 2022 was made by Elissa Wolf; seconded by Jenn Mack. Vote: All in favor.
 - 32) Motion to approve the proposed second calendar for 2022-2023 (no half days) was made by Anne Marie Tryjankowski; seconded by Jenn Mack. Vote: All in favor.
 - 33) Motion to approve James Weimer as a SBCS Board member pending CSI approval was made by Anne Marie Tryjankowski; seconded by Kathy Lindhardt. Vote: All in favor.
 - 34) Elections:
 - a. Motion to nominate Chris Schafer as SBCS Board President was made by Anne Marie Tryjankowski; seconded by Jenn Mack. Nomination accepted
 - b. Motion to nominate Anne Marie Tryjankowski as SBCS Board Vice President was made by Kathy Lindhardt; seconded by Jenn Mack. Nomination accepted
 - c. Motion to nominate Kathy Lindhardt as SBCS Board Secretary was made by Anne Marie Tryjankowski; seconded by Jenn Mack. Nomination accepted
 - d. Motion to nominate Elissa Wolf as SBCS Treasurer was made by Anne Marie
-

- Tryjankowski; seconded by Jenn Mack. Nomination accepted
- 35) Motion to enter Executive Session to discuss pending contracts was made by Kathy Lindhardt; seconded by Elissa Wolf;. Vote: All in favor.
 - 36) Motion to exit Executive Session was made by Kathy Lindhardt; seconded by Jenn Mack. Vote: All in favor.
 - 37) Motion to approve the Superintendent salary for 2022-2023 school year was made by Kathy Lindhardt and seconded by Jenn Mack. Vote: All in favor.
 - 38) Motion to adjourn the meeting was made by Anne Marie Tryjankowski; seconded by Jenn Mack. Vote: All in favor.

The meeting was adjourned at 7:26 pm.

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Christopher J Schafer

Name of Charter School Education Corporation:

South Buffalo Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

Spouse. During the 21-22 school year Amy Schafer was an employee of the school. She worked in the front office or nurse office; filling in on days with office staff shortages. She also assisted with new student enrollment.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

I have two nieces in the building. The students do not have any benefit from my participation on the Board.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



Christopher J
Schafer

Digitally signed by Christopher J
Schafer
Date: 2022.07.28 08:37:52 -04'00'

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

KATHLEEN LINHARDT

Name of Charter School Education Corporation:

SOUTH BUFFALO CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

SECRETARY

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

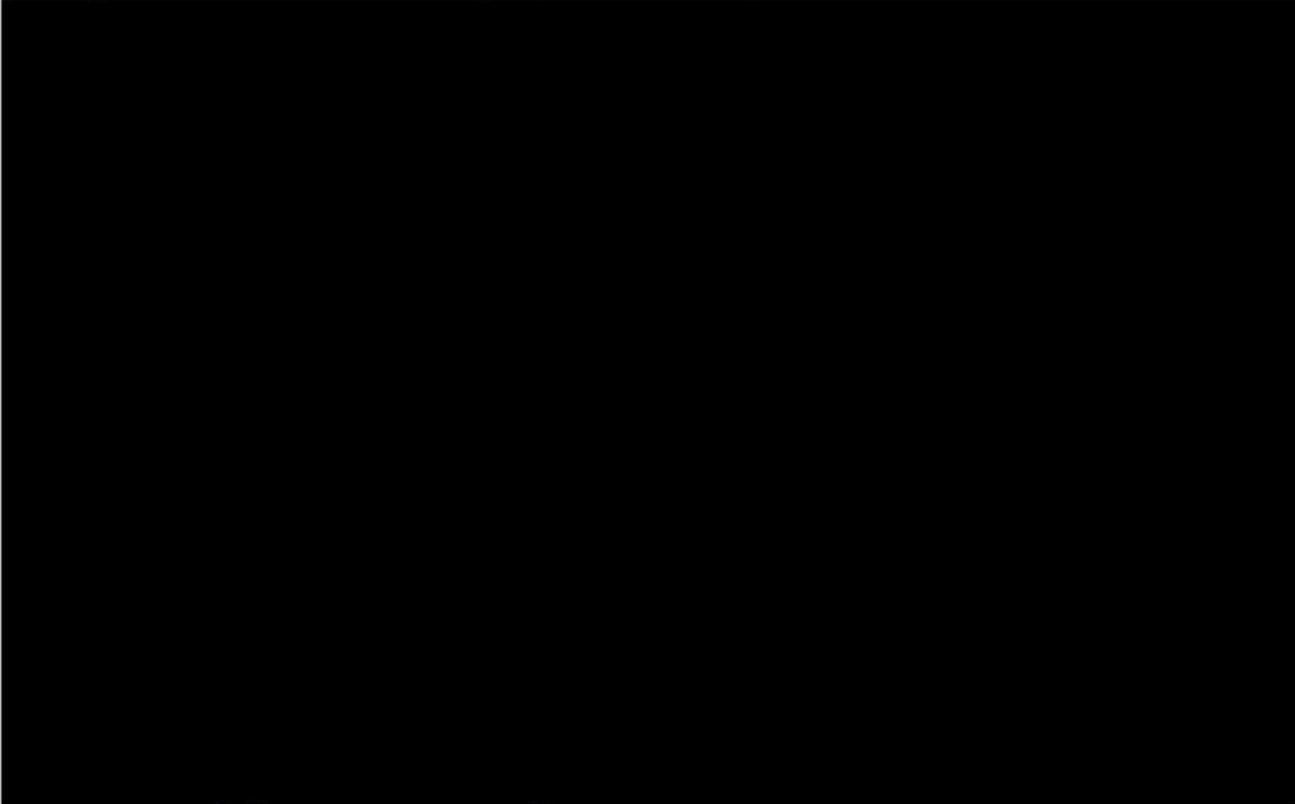
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Kathleen Roberts *7/25/2022*

Signature Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Anne Marie Tryjankowski

Name of Charter School Education Corporation:

South Buffalo Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice President

Co-Chair, Academic Committee

Co-Chair, Human Resources Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

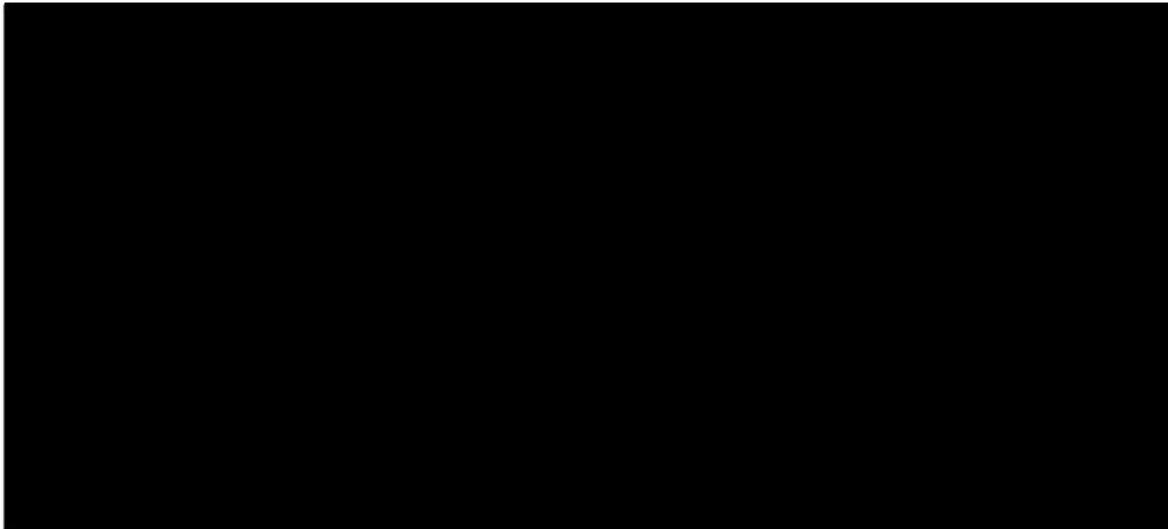
None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



Anne Marie Tryjankowski

7/25/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Elissa Wolf

Name of Charter School Education Corporation:

South Buffalo Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

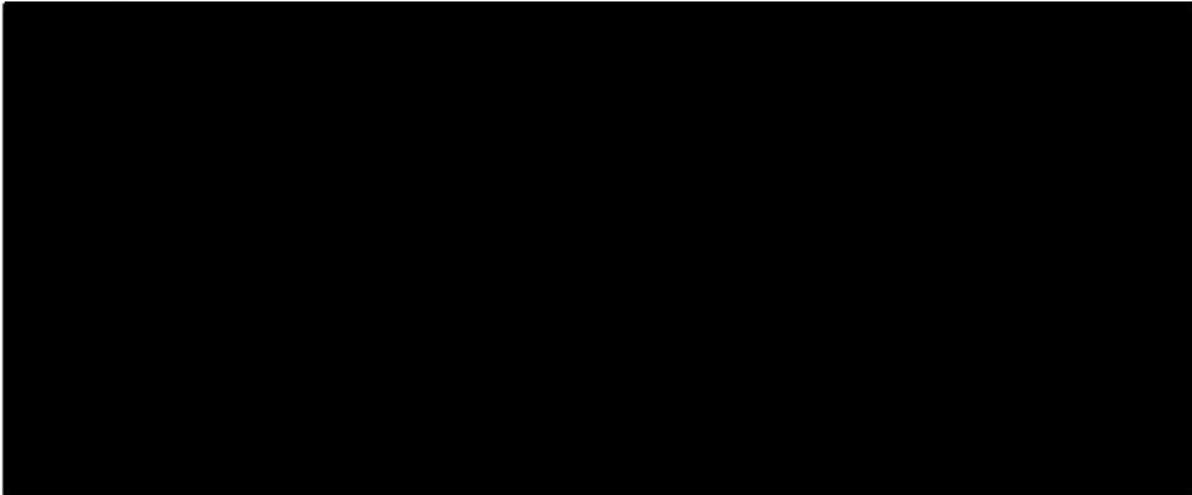
None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



Elissa Wolf

7/29/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Jerry Linder (Ms. Linder passed away during the 2021-2022 school year)

Name of Charter School Education Corporation:

South Buffalo Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Jerry Linder has passed.

07/28/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Betsy DelleBovi (resigned during 2021-2022 school year)

Name of Charter School Education Corporation:

South Buffalo Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

<i>Member Resigned during 2021-2022</i>	<i>07/28/2022</i>
Signature	Date

Acceptable signature formats include:

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- Print form, manually sign, scan to PDF

last revised 04/2022

Part I: General Information and Fire/Life Safety History

Inspection Date

Note : Please insert the date the actual inspection took place.
The Inspection Date cannot be earlier than 45 days before the Due Date.

1. Please indicate the primary use of this facility:

- INSTRUCTIONAL
- ADMINISTRATIVE
- BUS MAINTENANCE
- BUS STORAGE ONLY
- LEASED FACILITY OFF SCHOOL GROUNDS
- MAINTENANCE
- OTHER

Please Specify:

- PUBLIC LIBRARY
- STORAGE
- VACANT

2. Is there a fire sprinkler system in this facility? YES NO

If 'yes', is the sprinkler alarm connected with the building alarm? YES NO

3. Is there a fire hydrant system for facility protection? YES NO

If 'yes', indicate ownership of system (select one):

- Public owned
- School owned
- Other

Please Specify:

4. Indicate the ownership of this facility

Leased

Owned

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

Name *

Address *

Telephone # *

5. Does the District lease the building or spaces within the building to others? YES

NO

a. If yes, indicate the tenant(s):

Name *

Address *

Telephone # *

6. What is the current gross square footage of this facility?

nearest whole ten feet



7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3

8. FIRE AND EMERGENCY DRILLS

If this facility is used for instruction, complete (a) - (g); otherwise go to question 9.

a. Per Section 807, paragraph 2 of the State Education Law entitled Fire and Emergency Drills, a copy of Section 807 has been printed and distributed as guidance to teaching staff? YES NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1 and June 30 of the previous school year: YES NO

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31
 Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1.	9/15/20	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	9/17/20	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	9/21/20	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	3/10/21	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	3/30/21	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	4/27/21	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	5/11/21	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	5/19/21	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	5/19/21	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	5/27/21	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11	6/3/21	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	6/7/21	<input checked="" type="checkbox"/>	<input type="checkbox"/>

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

8d. Average time to evacuate facility was:

minutes

seconds

8e. Arson and fire prevention instruction was provided in accordance with section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session. YES NO

8f. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code YES NO

9. If the fire alarm system was activated, was the fire department immediately notified? YES NO

10. Have there been any fires in this facility since the last annual fire inspection report? YES NO

a. If 'yes', indicate: Number of fires

Number of injuries

Total cost of property damage

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Marin Spates

Telephone #: 

Title: Lieutenant

Certification # 

Email: m.spates@bfdny.org

Section III-B. Building Administrator or Designee

Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)

The individual identified below certifies that this building inspection was conducted on this date 3.18.22 and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report.

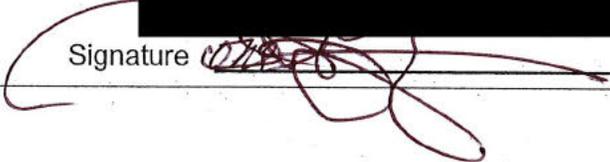
Name: DONALD T. NUNWEILER

Telephone #: 

Title: SUPERVISOR OF

Email: 

BUILDING & GROUNDS

Signature: 

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

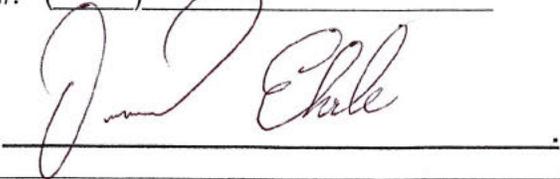
1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

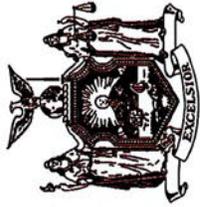
Name: David Ehrle

Telephone #: (716) 829-7213

Title: Superintendent

Email: dehrle@southbuffalo.bcs.org

Signature: 



**University of the
Education**

**State of New York
Department**

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

SOUTH BUFFALO CHARTER SCHOOL
154 SOUTH OGDEN STREET
BUFFALO, NEW YORK 14210

DISTRICT:

SOUTH BUFFALO CHARTER SCHOOL
DAVID EHRLE
154 S OGDEN ST
BUFFALO, NEW YORK 14210

Building ID: 140600860001

Issuance Date: March 21, 2022

Effective Date: April 01, 2022

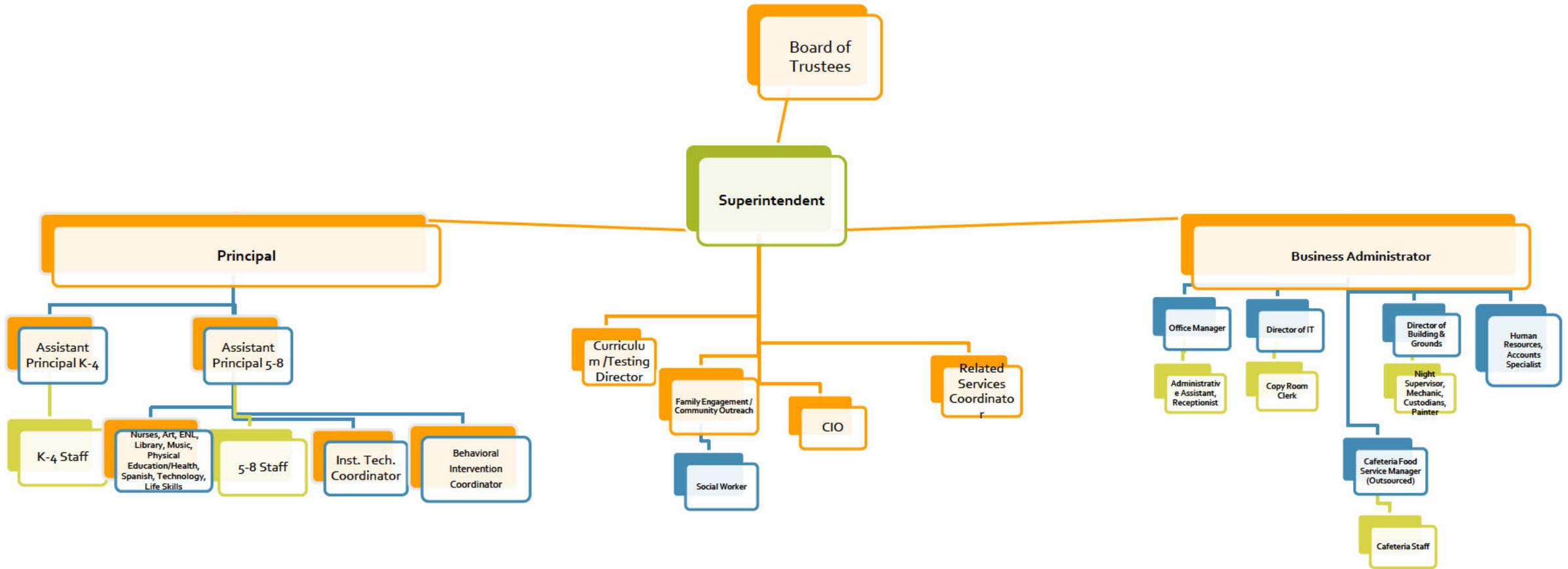
Expiration Date: April 01, 2023


Commissioner of Education

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

South Buffalo Charter School



South Buffalo Charter School 2022-2023 Calendar

August-22						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	XXXXXXXXXX				27
28	XXXXXXXXXX					
Total: 0 student / 5 staff						

September-22						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
Total: 21 student/21 Teacher						

October-22						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
Total: 20 Student/20 Teacher						

November-22						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
Total: 18 Student/19 Teacher						

December-22						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	XXXXXXXXXX					
Total: 17 Student/17 Teacher						

January-23						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
Total: 20 Student/20 Teacher						

AUGUST
9th - Board Meeting 6:00pm
23rd -New Staff Orientation Day
24th & 25th -Staff Development Days
26th- Staff Day Off
29th-31st- Staff Development Day
30th- Back to School Picnic and Supply Drop Off

SEPTEMBER
1st-& 2nd Students Report: Full Day Grades 1-8
5th - Labor Day/NO SCHOOL
1st- Kindergarten Orientation- Last Names A-M only 9:00- 11:30 am
2nd- Kindergarten Orientation- Last Names N-Z only 9:00- 11:30 am
6th- All Kindergartens Report Full Day
13th - Board Meeting 6:00pm
27th- Open House K-8

OCTOBER
7th- 5 week Progress Reports
10th - Indegenous People Day/NO SCHOOL
11th - Board Meeting 6:00pm

NOVEMBER
8th- Parent/Teacher Conferences 11:00 am -7:00 pm
8th - Board Meeting 6:00pm
11th - Veteran's Day Observed/NO SCHOOL
24th & 25th - Thanksgiving Break/NO SCHOOL

DECEMBER
2nd - Lottery Applications Released
9th- 2nd Quarter 5 Week Reports
13th - Board Meeting 6:00pm
24th-31st - Winter Recess/NO SCHOOL

JANUARY
3rd - Classes Resume
10th - Board Meeting 6:00pm
16th - Martin Luther King Jr. Holiday/NO SCHOOL
20th - End of 2nd Quarter

	Parent/Teacher Conference Day
	No School
	Board Meeting
	First/Last Day of School

 Superintendent's Staff Development/Scoring Day

South Buffalo Charter School 2022-2023 Calendar

February-23						
S	M	T	W	T	F	S
			1		3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19						25
26	27	28				
Total: 14 Student/15 Teacher						

March-23						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
Total: 23 Student/ 23 Teacher						

April-23						
S	M	T	W	T	F	S
						1
2						8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26		28	29
30						
Total: 14 Students/15 Teacher						

May-23						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10		12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28		30	31			
Total: 21 Student/ 22 Teacher						

June-23						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18		20	21			24
25	26	27	28	29	30	
Total: 15 Student/ 16 Teacher						

2022-2023 Calendar Summary

Students: 183 attendance days
Teachers: 193 attendance days

FEBRUARY

2nd - Parent/Teacher Conference Day-11:00-7:00pm/ NO SCHOOL
14th - Board Meeting 6:00pm
20th - 24th- Mid-Winter Recess/NO SCHOOL
16th- Open House for Perspective Students
27th - Classes Resume

MARCH

3rd-3rd Quarter 5 week Progress Reports
14th - Board Meeting 6:00pm
31st - End of 3rd Quarter

APRIL

1st - Lottery Applications Due
3rd-7th Spring Recess, NO SCHOOL
11th - Board Meeting 6:00pm
13th - 1/2 day dismissal at 12:30pm/Parent/Teacher conferences 1-3:50pm
19th & 20th - NYS ELA Testing (grades 3-8)
27th- Superintendent Scoring Day/NO SCHOOL for students

MAY

3rd & 4th NYS Math Testing (grades 3-8)
9th - Board Meeting 6:00pm
11th- Superintendent Scoring Day/NO SCHOOL for students
12th- 4th Quarter 5 Week Progress Reports
29th - Memorial Day/NO SCHOOL

JUNE

13th - Board Meeting 6:00pm
19th-Juneteenth Holiday
21st - Grades Close for 4th Quarter
22nd-Moving Up Ceremony
22nd - 1/2 day, dismissal at 11:30pm, Last day for students
23rd - Last day for Instructional Staff

JULY

11th - Board Meeting 6:00pm

	Parent/Teacher Conference Day
	No School
	First/Last Day of School
	Board Meeting

 Superintendent's Staff Development/Scoring Day			
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